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**Research, development and innovation (RDI) to advance the South African waste sector**

**2015 Call for Proposals**

The following proposals template must be used for all proposals submitted under this Call for Proposals.

**PART I: GENERAL INFORMATION**

|  |  |
| --- | --- |
| Proposed project *(compulsory)* | |
| Project title: |  |
| Planned Start Date: |  |
| Planned End Date: |  |

|  |  |  |
| --- | --- | --- |
| Alignment with the Waste RDI Roadmap *(compulsory)* | | |
| Waste Roadmap theme: |  | *(select the most relevant* ***one****)* |
| Waste Roadmap sub-theme: |  | *(select the most relevant* ***one****)* |
| Priority waste stream: |  | *(select the most relevant* ***one****)* |

|  |  |
| --- | --- |
| Details of lead institution *(compulsory)* | |
| Name of lead institution: |  |
| Department / Division: |  |
| Name of contact person: |  |
| Contribution: |  |
| Physical address: |  |
| Postal address: |  |
| Telephone number: |  |
| E-mail address: |  |

|  |  |
| --- | --- |
| Collaborating institutions *(additional rows should be added to accommodate more institutions if required)* | |
| Name of contact person: |  |
| Name of institution: |  |
| Department / Division: |  |
| Contribution: |  |

|  |  |
| --- | --- |
| Name of contact person: |  |
| Name of institution: |  |
| Department / Division: |  |
| Contribution: |  |

| Project leader details *(compulsory)* | |
| --- | --- |
| Institution: |  |
| Role: |  |
| Title: |  |
| Initials: |  |
| First Name: |  |
| Surname: |  |
| Gender: |  |
| Race: |  |
| ID/Passport Number: |  |
| Nationality: |  |
| Citizenship: |  |
| Country of origin: |  |
| Experience in the technical field of proposal: |  |
| Years’ experience: |  |
| Qualifications: |  |
| Email address: |  |
| Telephone: |  |
| Cell: |  |

**PART II: BUDGET DESCRIPTION**

All proposals will be evaluated in terms of value for money against e.g. objectives, methodology, outcomes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Budget *(compulsory) (additional rows should be added as necessary)* | | | | |
| Human resource costs | | | | |
| **Researcher Name** | **Financial Year** | **Remuneration Rate (R/hour)** | **Hours** | **Amount (R)** |
|  |  |  |  |  |
|  |  |  |  |  |
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| --- | --- | --- |
| Running expenses | | |
| **Running expense type** | **Financial Year** | **Amount (R)** |
|  |  |  |
|  |  |  |
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| --- | --- | --- | --- | --- | --- | --- | --- |
| Other expenses | | | | | | | |
| **Running expense type** | | | | **Financial Year** | | **Amount (R)** | |
|  | | | |  | |  | |
|  | | | |  | |  | |
|  | | | |  | |  | |
|  | | | |  | |  | |
| Budget summary | | | | | | | |
| **Financial Year** | **HR** | **Running** | **Other** | | **Total (R) (excl VAT)** | | **Total (R) (incl VAT)** |
|  |  |  |  | |  | |  |
|  |  |  |  | |  | |  |
| **TOTAL (incl VAT)** | | | | | | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Other sources of support *(compulsory)* | | | | |
| Is this research currently being supported by other sources? | Yes | |  | | --- | |  | | No | |  | | --- | |  | |
| If yes, please indicate the sources, amounts and periods of support. | | | | |
|  | | | | |
| Has this project been submitted to other agencies for financial support? | Yes | |  | | --- | |  | | No | |  | | --- | |  | |
| If yes, please indicate which agencies and when. | | | | |
|  | | | | |

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| --- | --- | --- | --- | --- | --- | --- |
| BEEE certificate attached (*compulsory*): | Yes | |  | | --- | |  | | No | |  | | --- | |  | |
| Tax clearance certificate attached (*compulsory*): | Yes | |  | | --- | |  | | No | |  | | --- | |  | |

|  |  |  |
| --- | --- | --- |
| Signatures *(compulsory)* | | |
| Project leader | | |
| Principal Investigator Name: |  | |
| Position: |  | |
| Signature: |  | Date: |

|  |  |  |
| --- | --- | --- |
| Contract signatory (individual mandated to sign contracts on behalf of lead institution) | | |
| Contract signatory Name: |  | |
| Position: |  | |
| Signature: |  | Date: |

**Signatures** – The submitted proposal template must contain the signature of the submitting lead researcher (principal investigator) and the individual mandated to sign contracts on behalf of the lead organisation.

*Additional rows may be added to tables as necessary, to accommodate the requested information.*

**PART III - DETAILED DESCRIPTION OF THE PROJECT**

Sections 1-8 of the proposals must be **no more than 10 pages** (excluding CVs). Additional supporting information may be attached to your proposal application (*if required*).

# Title of project:

# Abstract (max 250 words)

# Keywords (max 5 words)

# Outline of the research project

## Statement of Research Problem

## Background and Rationale

## Literature Review

## Research Question/s

## Aims and Objectives of the Research

## Research Design and Methodology

# Significance of the Research

# Expected Outcomes, Results and Contributions of the Research

# Workplan

# References cited

# Brief CV of Lead Researcher and core team members with allocated contribution to project

*(i.e. maximum 2-page CV per core team member)*