

GreenCape Job Opportunity

Analyst - Circular Economy

About GreenCape

GreenCape is a non-profit organisation that supports the development of the green economy – one that is low carbon, resource-efficient and socially inclusive. We assist green technology businesses and investors focusing on green technologies and services to remove barriers to investment and growth.

Our Ambition

GreenCape's five-year strategy aims to be globally relevant in driving the uptake of green economy infrastructure solutions in the developing world context. As such, GreenCape is expecting to double in size in the next five years. For more details on GreenCape, visit www.greencape.co.za

Circular Economy Programme:

Broadly speaking a circular economy is an economic system that seeks to eliminate waste and pollution, keep products and materials in circulation, and regenerate natural systems.

GreenCape recognises the traction circularity economy gained as a concept. As a leading organisation supporting the development of the green economy, GreenCape is adding to its capacity to deliver on circular economy projects.

For more details on GreenCape please visit the website at www.greencape.co.za

The South African Plastics Pact

The South African Plastics Pact is led by GreenCape's circular economy team to drive progress towards a circular economy for plastics in South Africa (www.saplásticospact.org.za).

The South African Plastics Pact is a pre-competitive collaboration of organisations across the plastics value chain, as well as supporting members with national influence in policy, legislation, certain industry sectors, academia and civil society. The role of the SA Plastics Pact team is to facilitate member engagements to drive progress towards the four ambitious 2025 targets, to support members in their decision-making progress through technical guidance and strategic information to highlight the need for a circular economy for plastics.

Purpose of the Job

An inclusive approach to developing a circular economy is a key need in South Africa's economic development trajectory. The Analyst will facilitate conversations between diverse role players to drive inclusivity in the design and implementation of our circular economy in (largely) packaging materials. The role players the Analyst will engage with include the private sector (brand owners, retailers, and waste management companies among others), local and national government officials, producer responsibility organisations, and the informal sector.

GreenCape Sector Development Agency

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Company Registration No. 2012/039750/08

Refer to the GreenCape website for director details

The Analyst will be responsible for data analysis and reporting for the SA Plastics Pact, as well as supporting a group of business members to implement actions needed to improve circularity in their organisations, and be instrumental in guiding the action groups as teams of members collaboratively problem-solving and defining specific actions to drive progress towards targets.

Job Details

Job Title	Analyst Circular Economy
Qualification/Education	Post-graduate degree, masters preferred and equivalent work experience in relevant field (circular economy, engineering, waste management ,environmental management, sustainability or economics)
Knowledge and Experience	2-3 years' relevant experience Knowledge and experience in the green economy/circular economy preferred Experience in quantitative and qualitative data analysis preferred Experience with the informal economy and community engagement advantageous
Remuneration	Basic salary and contribution towards medical benefits
Location	Cape Town
Term	12 months

Tasks and Responsibilities

Key Performance Area	Description of Duties	Performance Standard
Market research and data collection	<ul style="list-style-type: none"> Data collection on types, tonnages and flows of secondary material streams Surveys will also include information to understand levels of trust and integration between different parts of the value chain Interviewing diverse stakeholders will be required 	<ul style="list-style-type: none"> Meticulous data management Skilled in quantitative and qualitative data collection and analysis Strengths in stakeholder engagement: building trust, listening well and prompting further information
Stakeholder Identification, engagements and mapping	<ul style="list-style-type: none"> Coordination, planning and event management of workshops aimed at integrating a diverse range of stakeholders Build and maintain excellent stakeholder relationships with SA Plastics Pact's business members to drive progress towards the ambitious 2025 targets, through networking for 	<ul style="list-style-type: none"> Sensitive and insightful facilitation Quick-thinking and ability to guide discussion Ability to handle and diffuse conflict in difficult discussions Ability to encourage and enhance collaboration of diverse stakeholders

	<p>technical assistance where needed, and guiding business members for accurate reporting against their commitments.</p> <ul style="list-style-type: none"> Collaborate with the SA Plastics Pact team and membership to refine interventions and activities to facilitate progress towards the Pact targets, including leading/facilitating action groups on specific topics. 	
Report writing	<ul style="list-style-type: none"> Participate in developing a range of materials (case studies, industry briefs and guidelines) for both digital and presentation formats to inspire members and the broader landscape to bold action towards a circular economy for plastics. Monthly report backs on data analysis with a view to impact in driving a circular economy 	<ul style="list-style-type: none"> Effective report writing Strengths in analysis and presentation of quantitative and qualitative data Ability to pitch reports and other publications to a range of audiences
Support circular economy projects as a sector expert	<ul style="list-style-type: none"> Support the team in increasing the resource efficiency and resilience of business and government in the Western Cape and South Africa 	<ul style="list-style-type: none"> Possess problem-solving skills, and an ability to identify, understand and define interventions to drive a circular economy Engage stakeholders on appropriate interventions to improve resource efficiency and resilience to climate shocks Promote market opportunities through the development of viable business cases for investment in the circular economy sector

A successful candidate for the position will have the following skills:

1. Must have a passion for the inclusive sustainable development of South Africa and a willingness to travel around South Africa.
2. Must enjoy connecting with diverse stakeholders, listening and engaging to understand their context, barriers and opportunities, and ability to translate learnings and insights across diverse sectors to facilitate buy-in to a common vision and plan.

The following will be an advantage:

1. Fluency in English and siSwati, isiXhosa, isiZulu or Afrikaans.
2. Have an existing network of key stakeholders in the sector

Contract length and remuneration

This is a contract position. Contract renewal will depend on performance and the organisation's requirements at the time. There will be a three-month probation period for this position.

Remuneration will be market-related, with the recognition that GreenCape is a not-for-profit organisation. Medical aid is offered as an employee benefit (subject to some conditions). Offers made will take qualifications, experience and level of responsibility into account.

Application Details

Applications must include:

- A letter of motivation
- A detailed CV
- Copies of academic transcripts and proof of qualification
- Proof of eligibility to work in South Africa (copy of SA ID or work permit)

All applicants must complete the GreenCape online application form. You can complete the application form by accessing this link: <https://forms.gle/Zqt1hMMKumReFkzQ7>
(Kindly copy this link into your Google browser).

Queries can be submitted via email to Human Resources at jobs@green-cape.co.za.

Only candidates who are shortlisted for interviews will be contacted. The closing date for applications is **04 September 2023**. Should you not hear back from the company by **22 September 2023**, please consider your application to be unsuccessful.

Note that GreenCape reserves the right to not appoint to positions or to change the role in response to applicant abilities and interests. Preference will be given to designated groups and people with disabilities. All appointments will be done in accordance with our Employment Equity Plan.

